



Organização Internacional para as Migrações (OIM)  
Agência das Nações Unidas para as Migrações

## TERMS OF REFERENCE

### **FOR THE CONSULTANCY CONTRACT TO SUPPORT THE IMPLEMENTATION OF THE LOCAL MIGRATION GOVERNANCE INDICATORS (LOCAL MGI) IN THE CITY OF SÃO PAULO**

#### **1. NATURE OF THE CONSULTANCY**

Full time consultancy to Support IOM Brazil in the Implementation of the Local Migration Governance Indicators (Local MGI) in the city of São Paulo.

From 02 January to 30 April 2019. Total BRL 18,000 in four payments (25% each).

#### ***What is the MGI?***

Developed jointly by the International Organization for Migration (IOM) and the Economist Intelligence Unit (EIU), the Migration Governance Indicators (MGI) is a set of 90 indicators that helps governments to assess the comprehensiveness of their migration governance structures, as well as to identify good practices and areas that could be further developed. The aim of the MGI is to spark an inclusive dialogue on how to address the challenges and opportunities stemming from migration. Since 2016, 39 countries have participated in the MGI process<sup>1</sup>.

#### ***What is the Local MGI?***

Although it is widely recognized that the vast majority of migrants are city-bound and that cities are the economic engines of most countries, and despite recognition of the critical, central role that municipal governments play in international migration, cities are still under-represented when discussing migration policies and monitoring their implementation.

Building on the national MGI methodology, the Local MGI:

1. Takes stock of local migration strategies or initiatives in place and identifies good practices as well as areas that could be further developed.
2. Fosters the dialogue on migration between national governments and local authorities.
3. Enables local authorities to learn from one another by discussing common challenges and identifies potential solutions.

The Local MGI is a voluntary, flexible and context specific exercise. It recognizes the fact that different localities are exposed to different challenges and opportunities. The Local MGI does not seek to propose one-size fits all solutions, but rather to explore different models and initiatives that have successfully been

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<sup>1</sup> Albania; Argentina; Bahrain; Bangladesh; Brazil; Canada; Colombia; Costa Rica; Dominican Republic; Ecuador; El Salvador; Germany; Ghana; Guatemala; Honduras; Italy; Kazakhstan; Kenya; Kuwait; Kyrgyzstan; Lesotho; Mali; Mauritius; Mexico; Morocco; Nepal; Portugal; Republic of Moldova; Republic of Korea; Serbia; South Africa; Sri Lanka; Sweden; The Philippines; Turkey; Tuvalu; Uganda; Ukraine; Vanuatu.



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implemented in a wide range of local contexts.

The Local MGI framework is composed of about 70 indicators grouped under six different dimensions of migration governance:

1. Adherence to international standards and fulfillment of migrants' rights
2. Formulating policy using evidence and "whole of government" approach
3. Engaging with partners to address migration and related issues
4. Advancing the socioeconomic well-being of migrants and society
5. Effectively addressing the mobility dimensions of crises
6. Ensuring that migration takes place in a safe, orderly and dignified manner

**Objective:**

The overall objective of this assignment is to support the implementation of the Local Migration Governance Indicators assessment in the city of São Paulo in coordination with, and under the process and methodology defined by, the MGI team.

**Target:**

Support Local MGI implementation in the city of São Paulo

**Qualifications and experience required:**

- a) University degree in Economics, International Relations, Business Administration, the Social Sciences, Law, Development Studies, International Affairs or any related discipline;
- b) A master's degree or equivalent;
- c) Fluency in Portuguese and English (all official communication with authorities will be in Portuguese and all project reports will be in English);
- d) Strong background in migration policy in Brazil and/or experience/knowledge in government structures in Brazil is an advantage;
- e) Computer literacy, especially Microsoft Word, PowerPoint and Excel;
- f) Strong organizational skills;
- g) Ability to timely understand the Organization's structure and portfolios;
- h) Ability to work effectively and harmoniously in a team of colleagues of varied cultural and professional backgrounds;
- i) Proven ability to produce quality work accurately and concisely according to set deadlines;
- j) Practical experience of how to multi-task, prioritize and work independently.

**2. IOM PROJECT TO WHICH THE CONSULTANCY IS CONTRIBUTING**

Local Migration Governance Indicators (Local MGI) – São Paulo

**3. TASKS TO BE PERFORMED UNDER THIS CONTRACT**



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Under the overall and direct supervision of the Project Coordinator in Brasília, and in coordination with the MGI team in the Multilateral Processes Division (MPD) at HQ and GMDAC, the consultant will conduct the following tasks, among others:

***Review draft assessment of migration policies in the City of São Paulo***

- a) Provide corrections and additional relevant information, if needed, for review by the MGI team;
- b) Engage government actors in the review of the information at this stage, if deemed appropriate.

***Promote the Consultation Process***

- a) Help in organizing a consultation process with local government authorities and other relevant stakeholders to present the draft Local MGI São Paulo profile, liaising with the MGI team;
- b) Assist, in coordination with the MGI team, in preparing the presentation of results of the consultation;
- c) Compile possible in-puts from the Government to present in the consultation;
- d) If appropriate, prepare a “way forward”, based on the MGI results, to be discussed at the meeting.

***Review the Final report***

- a) Integrate comments from the consultation into the São Paulo Local MGI profile drafted by the EIU and ensure it is validated by the government;
- b) Forward the final country profile to EIU (via the MGI team), which will prepare a short summary country report;
- c) Translate the final report into Portuguese.

**4. TANGIBLE AND MEASURABLE OUTPUT OF THE WORK ASSIGNMENT**

Monthly update reports. Reviewed MGI reports.

**5. REALISTIC DELIVERY DATES**

Monthly Report 1 – 31 January 2019

Monthly Report 2 – 28 February 2019

Monthly Report 3 – 29 March 2019

Final Report – 30 April 2019

**6. PERFORMANCE INDICATORS FOR EVALUATION OF RESULTS**

Monthly reports approved by IOM Brazil. Final report validated by MGI Team and approved by IOM Brazil.

**7. HOW TO APPLY**



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IOM Brazil will receive application via e-mail until **28 November 2018**. Only selected candidates will be contacted.

Applicants must send the following documents to [iombrazil@iom.int](mailto:iombrazil@iom.int):

- a) **Short CV** including contact information (03 pages maximum);
- b) **Letter of motivation** (01 page maximum);
- c) Contact of **three academic or professional references** – name, position, phone, e-mail and description of the relation with the candidate (IOM will check the references of selected candidates – please refrain from sending unsolicited reference letters).

Please use the following text as **e-mail subject**: Local MGI Application\_ YOUR NAME AND SURNAME IN CAPS